

# UNIVERSITY REGULATION OF STUDENT CONDUCT

As students willingly accept the benefits of membership in the UNC Charlotte academic community, they acquire obligations to observe and uphold the principles and standards that define the terms of the UNC Charlotte community.

The University of North Carolina at Charlotte has enacted two codes governing student conduct. The University has also enacted a program for the prevention of the use of illegal drugs and alcohol abuse. All UNC Charlotte students are obligated to be familiar with these codes and to conduct themselves in accordance with the standards set forth.

**THE UNC CHARLOTTE CODE OF STUDENT ACADEMIC INTEGRITY** governs the responsibility of students to maintain integrity in academic work, defines violations of the standards, describes procedures for handling alleged violations of the standards, and lists applicable penalties. The following conduct is prohibited in that *Code* as violating those standards:

- A. Cheating.** Intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices in any academic exercise. This definition includes unauthorized communication of information during an academic exercise.
- B. Fabrication and Falsification.** Intentional and unauthorized alteration or invention of any information or citation in an academic exercise. Falsification is a matter of altering information, while fabrication is a matter of inventing or counterfeiting information for use in any academic exercise.
- C. Multiple Submission.** The submission of substantial portions of the same academic work (including oral reports) for credit more than once without authorization.
- D. Plagiarism.** Intentionally or knowingly presenting the work of another as one's own (i.e., without proper acknowledgment of the source). The sole exception to the requirement of acknowledging sources is when the ideas, information, etc., are common knowledge.
- E. Abuse of Academic Materials.** Intentionally or knowingly destroying, stealing, or making inaccessible library or other academic resource material.
- F. Complicity in Academic Dishonesty.** Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.

A full explanation of these definitions, and a description of procedures used in cases where student violations are alleged, is found in the complete text of The UNC Charlotte Code of Student Academic Integrity. This *Code* may be modified from time to time. Students are advised to contact the Office of the Dean of Students or go to

[www.legal.uncc.edu/policies/ps-105.html](http://www.legal.uncc.edu/policies/ps-105.html) to ensure they consult the most recent edition.

## THE UNC CHARLOTTE CODE OF STUDENT RESPONSIBILITY

### Conduct Rules and Regulations

The following conduct, or an attempt to engage in the following conduct, is subject to disciplinary action: [**Note: Letters J, P, and U have been intentionally omitted for continuity in record-keeping.**]

- A.** (1) Inflicting physical injury upon a person; (2) placing a person in fear of or at risk of imminent physical injury or danger; (3) committing sexual invasion, sexual assault, sexual misconduct, or sexual harassment as defined herein; (4) inflicting severe mental or emotional distress upon a person through a course of conduct involving repeated abuse or disparagement; (5) engaging in "fighting words" harassment as that term is defined in Policy Statement #95. The full text of this policy is available online or in the Office of the Dean of Students.
- B.** Using, possessing, or storing any weapon, dangerous chemical, or explosive without authorization.
- C.** Initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency.
- D.** Interfering with normal University activities including, but not limited to, teaching, studying, research, the expression of ideas, University administration, speeches and other public or private events, and fire, police or other emergency services. Acts prohibited by this rule include, but are not limited to, those acts prohibited in University Policy Statement #58, "Interference with University Operations," which prohibits student action taken "with intent to obstruct or disrupt any normal operation or function of the University," and Policy Statement #96, "Conduct at Speech Events," which prohibits certain disruptive activities at speech events on campus. Full texts of both policies are available online or in the Office of the Dean of Students.
- E.** Knowingly violating the terms of any disciplinary sanction imposed in accordance with this Code.
- F.** Possessing any controlled substance or drug paraphernalia, or manufacturing, selling or delivering any controlled substance or possessing with intent to manufacture, sell or deliver, any controlled substance. Minimum penalties and certain other requirements apply where controlled substance offenses are at issue, pursuant to University Policy Statement #87, "Program to Prevent Use of Illegal Drugs and Alcohol Abuse." That policy is available online or in the Office of the Dean of Students.

# 300 Student Conduct

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- G. Setting fires, or misusing or damaging fire safety equipment or elevators.
- H. Furnishing false information to the University; misrepresenting or concealing one's organizational affiliation(s) or sponsorship(s) for the purpose of enticing another person into joining or participating in a group or organization.
- I. Forgery, unauthorized alteration, or unauthorized use or misuse of any document or instrument of identification (ID); displaying or using an ID that is not one's own or is fictitious, canceled, revoked, suspended, or altered; counterfeiting, loaning, or selling an ID to another person not entitled thereto.
- K. Theft or attempted theft of property or services; the unauthorized use or access to private or confidential information in any medium; possessing stolen property; or possessing property that is not your own without owner authorization.
- L. Destroying or damaging the property of others or University property.
- M. Failing to comply with the reasonable directions of University officials, including but not limited to campus police officers or Residence Life Staff, acting in performance of their duties.
- N. Violating published University regulations or policies, as approved by the Vice Chancellor for Student Affairs. Such regulations or policies include but are not limited to the residence hall contract, as well as regulations relating to entry and use of University facilities, use of vehicles and amplifying equipment, campus demonstrations, and misuse of identification cards.
- O. Possessing, consuming, or distributing alcoholic beverages without University authorization including, but not limited to: operating a motor vehicle under the influence of alcohol or while impaired by the consumption of alcohol; possessing or consuming alcoholic beverages by students below the legal minimum age; displaying or consumption of alcoholic beverages in campus residences by students less than twenty-one years of age; furnishing or selling any alcoholic beverages to any person not of sufficient legal age to possess or consume such alcoholic beverage; failing to abide by the provisions of an "Acknowledgment of Responsibility for Service of Alcoholic Beverages" form; or making any sale of any alcoholic beverage on the University campus. (The full text of University Policy Statement #57, "Alcoholic Beverages," is available online or in the Office of the Dean of Students.)
- Q. Being present in or using University premises, facilities, or property without University authorization.
- R. Using or possessing fireworks on University premises or at University activities without University authorization.
- S. Engaging in disorderly conduct that disrupts or interferes with the normal functions of a class, or engaging in disorderly conduct such as fighting, threatening behavior, public disturbance, or drunk and disorderly conduct.
- T. Causing or permitting a person, in relation to membership in a society, club or similar organized group (whether or not recognized by the University), to participate in any activity that subjects that person or others to unnecessary risks of physical injury or extreme mental distress, whether or not such person has consented to participation in the activity. The full text of University Policy Statement #83, "Hazing," is available online or in the Office of the Dean of Students.
- V. Engaging in computer abuse, including but not limited to: unauthorized use of or tampering with the operation of any University computer system including hardware and software; inspecting, modifying, or copying programs or data in University owned or controlled computing facilities without authorization or for purposes other than that for which authorization was given; disrupting or interfering with legitimate use of University computing systems by authorized users; using or copying any University software except as permitted under license; using University computing facilities to use or copy any software except as permitted under license; use of computers in University computer labs that is not related to UNC Charlotte course- and degree-related work; or violating University Policies # 66, 67, 10, 20, and 8 on computer and software use. (The full text of University Policy Statements #66, "Responsible Use of University Computing and Electronic Communication Resources," #67, "Proprietary Software," #10, Network Security, #20, Electronic Communication Systems, or #8, World Wide Web, are available online or in the Office of the Dean of Students.)
- W. Gambling for money or other things of value except as allowed by law. Prohibited gambling includes, but is not limited to, betting on, wagering on, or selling pools on any University athletic event; possessing any card, book, or other device for registering bets, or bookmaking in connection with betting.

A full explanation of prohibited conduct, and a description of procedures used in cases where student violations are alleged, is found in the complete text of The UNC Charlotte Code of Student Responsibility. This *Code* may be modified from time to time. Students are advised to contact the Office of the Dean of Students or go to [www.legal.uncc.edu/policies/ps-104.html](http://www.legal.uncc.edu/policies/ps-104.html) to ensure they consult the most recent edition.

## PROGRAM TO PREVENT USE OF ILLEGAL DRUGS AND ALCOHOL ABUSE (POLICY #87)

**General.** In keeping with efforts to maintain an environment that supports and encourages the pursuit and dissemination of knowledge, it is the policy of The University of North Carolina at Charlotte to consider the use of illegal drugs or alcohol abuse by students, faculty and staff or by others on premises under University control to be unacceptable conduct that adversely affects the educational environment.

Further, the University considers a sound awareness, education, and training program indispensable in combating illegal use of drugs and alcohol abuse, both as a preventive measure and as a remedy. The scope of the University program addresses the awareness needs of students, faculty, administrators, and other staff members and includes the following minimum components.

- The health hazards associated with the use of illegal drugs and with alcohol alone.
- The incompatibility of the use of illegal drugs or abuse of alcohol with maximum achievement of personal, social, and educational goals.
- The potential legal consequences (including both criminal law and University discipline) of illegal drug abuse.
- The effective use of available campus and community resources in dealing with illegal drug abuse and alcohol abuse problems.

**Responsibilities:** It is the responsibility of all students, faculty, and staff to conduct themselves in such a way as to contribute to an environment free of illegal drug use and abuse of alcohol. Also students, faculty, and staff are responsible, as citizens, for knowing about and complying with the provisions of North Carolina law that make it a crime to possess, sell, deliver, or manufacture those drugs designated collectively as "controlled substances" in Article 5 of Chapter 90 of the North Carolina General Statutes.

The Health Educator is responsible for designing and carrying out a program of awareness education and training for students on the subject of preventing the illegal use of drugs and abuse of alcohol. The Assistant Director of Personnel for Training and Employee Relations is responsible for awareness education and training programs for faculty and staff members in supervisory positions on the subject of preventing substance abuse.

The Director of the Counseling Center shall, within the limits of available resources, provide services and programs to students, faculty, and staff seeking assistance with problems of illegal drug use or alcohol abuse. Counseling Center services to faculty and staff are available under the University's Employee Assistance Program (EAP). In cases where the treatment needs of such students, faculty, and staff exceed the resources of the Center, the Center shall provide referral to appropriate facilities in the community.

**Collaboration with Community Resources.** The University's program emphasizes collaboration with local resources such as the Charlotte Drug Education Center, Chemical Dependency Center of Charlotte-Mecklenburg, Mecklenburg County Substance Abuse Services, McLeod Center, Alcoholics Anonymous, Narcotics Anonymous, Al-Anon, Nar-Anon, etc. To this end, the University shall participate in the Mecklenburg Coalition on Substance Abuse and will work with local advisory boards to further collaborate between the University and the Charlotte Community.

**Education and Prevention Activities.** The University's institution-wide awareness, education, and training efforts stress prevention. The goal of these efforts is (1) to encourage non-users of illegal drugs and alcohol to continue to be non-users, (2) to encourage users of alcohol

to do so responsibly, and (3) to encourage users of illegal drugs to stop.

**Illegal Use of Drugs and Abuse of Alcohol.** The use of illegal drugs and the abuse of alcohol are considered by the University to be problems that can be overcome. Therefore, the educational and rehabilitative services mentioned above are available on a confidential basis. However, the possession, sale, delivery, or manufacture of illegal drugs will not be tolerated on campus or off campus in the event that the interests of the University may be affected. The University will cooperate fully with law enforcement agencies and will apply appropriate disciplinary processes should a student, faculty member, or staff member violate criminal statutes with regard to illegal drugs. Violations subject a student, faculty member, or staff member to prosecution and punishment by civil authorities **and** to disciplinary action by the University. It does not constitute "double jeopardy" for the University to initiate its own disciplinary proceedings for the same offense when the alleged conduct is deemed to affect the interests of the University. Employees convicted of any criminal drug offense occurring in the workplace must notify the University by informing the appropriate Vice Chancellor's office no later than five (5) days after conviction. Disciplinary action and/or participation in a drug rehabilitation/education program as a result of campus proceedings must commence within 30 days of notice of conviction.

Disciplinary procedural safeguards applicable to one's status as a member of the University community will be followed. These are described in the following documents:

Status	Document
Students	<i>UNC Charlotte Code of Student Responsibility</i>
SPA Staff	<i>State Personnel Manual</i>
EPA Staff	EPA Non-Faculty Personnel Policy
Faculty	Section 603 of the <i>UNC Code</i> and <i>Section 8 of UNC Charlotte Tenure Document</i>

Minimum sanctions described below in the Policy would also apply to employees who do not fall in any of the categories above. In the event a student is also an employee of the University, the minimum sanctions for employment as well as student status would apply.

**The use of illegal drugs may lead to a variety of sanctions, from written warnings with probationary status to expulsion from enrollment or discharge from employment. However, in accordance with the Policy on Illegal Drugs adopted by the Board of Governors from the University of North Carolina, the following minimum penalties shall be imposed for the particular offenses described.**

### Trafficking in Illegal Drugs

1. For the illegal manufacture, sale, or delivery, or possession with intent to manufacture, sell, or deliver, of any controlled substance, identified in Schedule I, N.C. General Statutes 90-89, or Schedule II, N.C. General Statutes 90-90 (including, but not limited to, heroin, mescaline, lysergic acid diethylamide, opium, cocaine, amphetamine, and methaqualine), any student

## 302 Student Conduct

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shall be expelled and any faculty member or staff member shall be discharged.

2. For a first offense involving the illegal manufacture, sale, or delivery, or possession with intent to manufacture, sell, or deliver, of any controlled substance identified in Schedules III through VI; N.C. General Statutes 90-91 through 90-94, (including, but not limited to, marijuana, pentobarbital, and codeine) the minimum penalty shall be suspension from enrollment or from employment for a period of at least one semester or its equivalent. For a second offense, any student shall be expelled and any faculty member or staff member shall be discharged.

### Illegal Possession of Drugs

1. For a first offense involving the illegal possession of any controlled substance identified in Schedule I, N.C. General Statutes 90-89, or Schedule II, N.C. General Statutes 90-90, the minimum penalty shall be suspension from enrollment or from employment for a period of at least one semester or its equivalent.
2. For a first offense involving the illegal possession of controlled substance identified in Schedule III through VI, N.C. General Statutes 90-91 through 90-94, the minimum penalty shall be probation, for a period to be determined on a case-by-case basis. A person on probation must agree to participate in a drug education and counseling program, consent to regular drug testing, and accept such other conditions and restrictions, including a program of community service, as the Chancellor or the Chancellor's designee deems appropriate. Refusal or failure to abide by the terms of probation shall result in suspension from enrollment or from employment for any unexpired balance of the prescribed period of probation.
3. For second or other subsequent offenses involving the illegal possession of controlled substances, progressively more severe penalties shall be imposed, including expulsion of students and discharge of faculty members or staff members.

**Suspension for a Minimum Period of "One Semester or its Equivalent."** This logically may be interpreted to mean, in the case of a student, forfeiture of at least one full semester of academic credit or attendance; this may be accomplished either (1) by suspending the student for the unexpired balance or the semester during which guilt is determined, with attendant loss of all academic credit for that semester, or (2) by placing the student on probation for the unexpired balance of the semester during which guilt is determined and suspending the student for the duration of the next succeeding semester; in the case of a faculty member or staff member, it may be interpreted to mean forfeiture of pay for a period of 18 weeks. Since the current State Personnel Act specifies that disciplinary suspensions cannot exceed three days, offenses for which an eighteen-week minimum suspension is required by the Board of Governor's policy will result in discharge of an employee subject to the State Personnel Act.

**Suspension Pending Final Disposition.** When a student, faculty member, or staff member has been charged

by the University with a violation of policies concerning illegal drugs, he or she may be suspended from enrollment or employment before initiation or completion of regular disciplinary proceedings if, assuming the truth of the charges, the Chancellor or, in the Chancellor's absence, the Chancellor's designee concludes that the person's continued presence within the University community would constitute a clear and immediate danger to the health or welfare or other members of the University community; provided, that if such a suspension is imposed, an appropriate hearing of the charges against the suspended person shall be held as promptly as possible thereafter.

**References.** The use of alcoholic beverages on the University campus is regulated by Policy Statement #57, "Policy on Alcoholic Beverages." Policy Statement #62, "Employee Assistance Program," establishes a free employee assistance service as part of the University Counseling Center.

### IMMUNIZATION REQUIREMENTS

**North Carolina state law requires proof of immunizations to protect you and others while you are in attendance. Under North Carolina regulations, a student must be dropped from classes if the immunization requirements are not met within thirty days of the start of classes.** An *Immunizations Form* is available to download online at [www.uncc.edu/health\\_svcs](http://www.uncc.edu/health_svcs). It is permissible to attach official copies (i.e., signed or stamped by a physician, health department, etc.) of any records that verify your immunizations. You may obtain any needed immunizations from your private physician, local health department, or UNC Charlotte's Student Health Services.

*NOTES: A physical is not required for admission, only documentation of required immunizations. Also, immunization records, including those attached to high school or other transcripts, which are mailed to other offices on campus, are not transferred to Student Health Services.*

The following students are exempt from these requirements: (1) Students who attend classes only in the evening (i.e., after 3:30 p.m.); (2) Students who attend classes off campus only; and (3) Students who enroll in no more than four hours per semester. Medical and religious exemptions can be requested through Student Health Services.

Be sure to include your name, student identification number, and date of birth on each page. Questions and forms should be directed to:

UNC Charlotte Student Health Service  
Attn: Immunizations  
9201 University City Blvd  
Charlotte, NC 28223

A letter indicating your compliance or additional immunization requirements will be sent to you upon receipt of your records.

## IMMUNIZATION REQUIREMENTS

### A. For students 17 years of age and younger

- 3 DTP (Diphtheria, Tetanus, Pertussis) or 3 Td (Tetanus-diphtheria) doses; one dose must be within the last ten years.
- 3 Polio (*oral*) doses.
- 2\* MEASLES (*Rubella*) doses on or after the first birthday.
- 1\*\* RUBELLA dose on or after first birthday.
- 1 MUMPS dose on or after first birthday.

### B. For students born after December 31, 1956, to 18 years of age

- 3 DTP or 3 Td doses; one dose must be within the last ten years.
- 2\* MEASLES (*Rubella*) doses on or after the first birthday.
- 1\*\* RUBELLA dose on or after first birthday.
- 1 MUMPS dose on or after first birthday.

### C. For students born prior to January 1, 1957, through age 49

Primary series of 3 DTP or 3 Td doses; one dose must be within the last ten years.

A documented Td BOOSTER within the past ten years will be accepted as evidence of the initial series.

- 1\*\* RUBELLA dose.

### D. For students 50 years of age and older

Primary series of 3 DTP or 3 Td doses; one dose must be within the last ten years.

A documented Td BOOSTER within the past ten years will be accepted as evidence of the initial series.

### E. For all International Students

Tuberculin Skin Test (PPD) within the 12 months preceding classes.

Chest x-ray if test is positive.

\* History of physician-diagnosed measles disease OR laboratory proof of immunity is acceptable. Must repeat measles vaccine if received even one day prior to first birthday.

\*\* ONLY laboratory proof of immunity to rubella is acceptable; physician-diagnosed rubella disease is not acceptable.